UNIVERSITY OF CALIFORNIA
CALIFORNIA 4-H MANAGEMENT BOARD CONSTITUTION

Preamble

The University of California 4-H Youth Development Program (4-H YDP) creates supportive environments utilizing learn-by-doing educational experiences for culturally diverse youth and adults to reach their fullest potential. In support of this mission, the University of California 4-H YDP develops programs that:

- Are responsive to California's youth and families;
- Are inclusive and diverse;
- Are innovative and adaptable;
- Are accountable for their actions and resources;
- Are collaborative and team focused;
- Are honest, fair and equitable;
- Are respectful for the health and well-being of people, animals and the environment;
- Foster leadership and volunteerism in youth and adults;
- Develop skills that benefit youth throughout life;
- Build partnerships for programming and funding; and
- Use research-based knowledge and the Land Grant University System.

The 4-H organization includes the California 4-H Management Board and all subsidiary 4-H units. Through the 4-H organization, 4-H adult volunteers, 4-H members and University of California 4-H YDP staff work together to extend the 4-H YDP to the youth of California, and to set and achieve the goals of the State 4-H YDP. At the State level, the University of California 4-H YDP staff and the Associate Director of 4-H Program and Policy have final authority to ensure that University of California policy and 4-H YDP core values are adhered to.

Article I
Name and Scope

Section 1 – Name

A. The name of this organization shall be the California 4-H Management Board.

Section 2 – Scope

A. The California 4-H Management Board helps strengthen and grow the statewide 4-H YDP and is responsible to the Statewide 4-H Director for:
   1. Oversight of the California 4-H Management Board committees;

2. Program planning and resource development; and
3. Handling of 4-H funds in support of the California 4-H Management Board.

Article II
Purpose

Section 1 – Purpose

A. The California 4-H Management Board is organized to:
   1. Provide leadership for area programming and ensure alignment with statewide goals and priorities;
   2. Assess local and area needs to help ensure statewide and area programming addresses local needs;
   3. Serve as a conduit to connect state and area programming and committees;
   4. Support statewide and area programming through resource development, marketing and public relations, and internal communications; and
   5. Manage funds for area programming and statewide efforts under purview of the Board.

B. The California 4-H Management Board and its committees will operate in compliance with University of California and 4-H YDP policies and the core values of the University of California 4-H YDP. Policy interpretations are made by 4-H YDP staff and the Statewide 4-H Director, who are authorized under federal and state statutes for organizing and administering the 4-H YDP in the State of California.

Section 2 – Operation

A. The California 4-H Management Board shall operate as a tax-exempt, nonpolitical, educational activity of the University of California in furtherance of 4-H YDP work in California.

Article III
Membership

Section 1 – Introduction

A. Membership on the Management Board or its committees shall be open to all persons without regard to race, color, national origin, religion, sex, gender identity, pregnancy (including childbirth, and medical conditions related to pregnancy or childbirth), physical or mental disability, medical condition (cancer-

related or genetic characteristics), ancestry, marital status, age, sexual orientation, citizenship or service in the uniformed services.

Section 2 – Limitations, Privileges and Responsibilities of 4-H Adult Volunteers

A. Appointed 4-H adult volunteers shall be designated by issuance of an appointment card by the University of California Cooperative Extension county director following completion of the 4-H application, screening and orientation process as well as any additional requirements. Such appointments are annually reviewed before renewal or termination by the Cooperative Extension county director.
B. Appointed adult 4-H volunteers shall be regarded as agents of the University of California. As such, they shall be entitled to protection for actions relating to official 4-H activities and duties under the University's general liability and self-insurance program. This protection is in force as long as the 4-H adult volunteer's appointment is current, and they conform to and comply with the policies of the University of California 4-H YDP when engaging in activities in the course and scope of their duties. UC's general liability and self-insurance program does not cover members.

Article IV
4-H Name and Emblem

Section 1 – Use

A. All uses of the 4-H name or emblem shall be consistent with the educational purposes, character-building objectives and dignity of the 4-H organization.

Section 2 – Limits

A. The 4-H name and emblem shall not be used if it exploits or might be construed to exploit the 4-H youth movement. This will hold true in the case of locally originated contests and awards, money-raising activities, printed materials, supplies to be sold or provided without charge and advertisements.

Section 3 – Authority

A. By act of Congress, the Secretary of Agriculture, United States Department of Agriculture, is the final authority for authorization for the use of the name and emblem of 4-H youth work. In California, the Director of Cooperative Extension and Statewide 4-H Director authorize the use of the 4-H name and emblem. State and local 4-H organizations shall operate within this authorization through

the granting of a 4-H charter. Statewide plans for use of the 4-H name and emblem shall be cleared with the Statewide 4-H Director.

Article V
Amendments

Section 1 – Procedure

A. Amendments to the Constitution may be made by the California 4-H Management Board with approval by the 4-H YDP staff and the Statewide 4-H Director or designee providing they do not depart from the intent of the Constitution as herein stated. The Management Board Chair or designee shall submit any proposed amendment in writing to the Statewide 4-H Director. Upon approval, the amendment shall be read at the previous regular meeting of the Management Board at least one month in advance of final action, or shall be sent in a letter to every 4-H member and adult volunteer in the state at least one week before final action. All revisions must be filed with the State 4-H Office.

Section 2 – Voting

A. Amendments to the Constitution may be passed at a regular meeting of the California 4-H Management Board by a three-fourths (3/4) vote of the voting members present, providing the above procedure has been followed and there is a quorum present.

Article VI
Nondiscrimination Statement

It is the policy of the University of California (UC) and the UC Division of Agriculture & Natural Resources not to engage in discrimination against or harassment of any person in any of its programs or activities on the basis of race, color, national origin, religion, sex, gender, gender expression, gender identity, pregnancy (which includes pregnancy, childbirth, and medical conditions related to pregnancy or childbirth), physical or mental disability, medical condition (cancer-related or genetic characteristics), genetic information (including family medical history), ancestry, marital status, age, sexual orientation, citizenship, or service in the uniformed services (as defined by the Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA), as well as state military and naval service. This policy is intended to be consistent with the provisions of applicable state and federal laws and University policies.

University policy also prohibits retaliation against any employee or person in any of its programs or activities for bringing a complaint of discrimination or harassment pursuant to this policy. This policy also prohibits retaliation against a person who assists someone with a complaint of discrimination or harassment, or participates in any

manner in an investigation or resolution of a complaint of discrimination or harassment. Retaliation includes threats, intimidation, reprisals, and/or adverse actions related to employment or to any of its programs or activities.

In addition, it is the policy of the University and ANR to undertake affirmative action, consistent with its obligations as a Federal contractor, for minorities and women, for persons with disabilities, and for covered veterans. The University commits itself to apply every good faith effort to achieve prompt and full utilization of minorities and women in all segments of its workforce where deficiencies exist. These efforts conform to all current legal and regulatory requirements, and are consistent with University standards of quality and excellence.

In conformance with Federal regulations, written affirmative action plans shall be prepared and maintained by each campus of the University, including the Division of Agriculture and Natural Resources. Such plans shall be reviewed and approved by the Office of the President and the Office of the General Counsel before they are officially promulgated.

Inquiries regarding the University's nondiscrimination policies may be directed to John I. Sims, Affirmative Action Compliance Officer/Title IX Officer, University of California, Agriculture and Natural Resources, 2801 Second Street, Davis, CA 95618, (530) 750-1397.

Curtis Ullerich 3/27/2017 4/3/17

Board Chair (date) State 4-H YDP Director (date)