

# Volunteer Development Advisory Committee

## Contact Information

**Chair:** Scott Mautte, Program Representative, Email: [scmautte@ucanr.edu](mailto:scmautte@ucanr.edu); Phone: 530-750-1335

**Co-chair:** Gemma Miner, Academic Coordinator, Email: [gmmminer@ucanr.edu](mailto:gmmminer@ucanr.edu); Phone: 530-750-1338

## Purpose

The Volunteer Development Advisory Committee works in partnership with the 4-H State Office academics and staff to develop, evaluate and make recommendations regarding volunteer professional development opportunities that build knowledge and skills for all 4-H volunteers. In addition, this committee supports the work of the Academic Coordinator for Volunteer Engagement and the Program Representative for Volunteer Development in developing tools related to volunteer projects and priorities.

## Goals

- Utilize research on adult volunteer development that includes use of multiple models of delivery
- Review, prioritize and revise as needed, the volunteer professional development matrix
- Develop course content for online courses & support documents for identified priorities of the volunteer development matrix
- Provide information to The California 4-H Foundation for fundraising efforts
- Work in collaboration with the Agriculture and Natural Resources Developing Volunteer Capacities workgroup
- Make recommendations for feedback, pilot and roll out protocols for online courses and face-to-face workshops
- Make recommendations to the Incentives and Recognition committee for adult volunteer recognition systems

## Committee Member Responsibilities

- Gather input on agenda items before meetings
- Attend all scheduled Advisory Committee meetings
- Provide input on various volunteer development issues facing the California 4-H Youth Development Program
- Express ideas and input of constituents and stakeholders
- Complete action items assigned at meetings and in between meetings as needed
- Hold discussions confidential, so that decisions can be disseminated using appropriate protocol

## Committee Membership

The Volunteer Development Advisory Committee is comprised of 9-16 members, including:

- 3-5 – Youth
- 3-5 – 4-H Adult Volunteers and Program Partners
- 1-3 – County 4-H Youth Development Program Staff
- 2-3 – State 4-H Youth Development Program Staff

## Meetings

There are four regular meetings per year scheduled by the committee based on member availability. Members are expected to work outside of regular meeting time on agreed upon assignments. Additional conference calls may be scheduled, when work products warrant it.