

Form 8.9 – Club Check Request Form

Payee:	For Treasurer Use Check No. <input type="text"/> Date of Issue: <input type="text"/> Amount of Check: <input type="text"/>	
Address:		
Date Requested:		
Requested Amount:		
Budgeted Categories:		
Date	Description	Amount
TOTAL		\$

Please attach **ORIGINAL** receipts for all expenses (**No reimbursement without a receipt or a completed Missing Receipt Form 8.10**).

Approved by:

Treasurer (print name)	Signature	Date
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Community Club Leader (print name)	Signature	Date
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