**4-H Youth Development Program
2015-2016 Statewide Advisory Committees** [**Apply Online**](http://ucanr.edu/survey/survey.cfm?surveynumber=12323)

The statewide 4-H Youth Development Program (YDP) Advisory Committees are comprised of a representative group of 4-H members, adult volunteers, county and state 4-H YDP staff. Statewide 4-H YDP Committees offer insight, review and input for the operation and management of the statewide 4-H YDP to the Associate Director of 4-H Program & Policy. Committees meet face-to-face various times of the year and may schedule conference calls and utilize email to conduct committee business. Travel to meetings may be reimbursed through an account in the State 4-H Office.

Open recruitment for committee membership takes place every spring. 4-H members, recent alumni, 4-H adult volunteers,
4-H YDP program partners and collaborators and County 4-H YDP staff are invited to apply. Applications are due [online](http://ucanr.edu/survey/survey.cfm?surveynumber=12323) by **11:59pm**, **May 31**, **2015** or mailed to the State 4-H Office postmarked by **May 31**, **2015**.

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| **Committees**1. Policy Advisory Committee2. Incentives and Recognition Advisory Committee3. Citizenship/Service Learning Advisory Committee4. Camping Advisory Committee | 5. Animal Science Education Advisory Committee6. CA 4-H Technology Leadership Team7. Healthy Living Leadership Team8. Shooting Sports Advisory Committee |

**Membership Categories**

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| **Youth (Current and Alumni 4-H Members)*** Between the ages of 14 and 19 years of age
* Current 4-H member and 4-H Alumni
* Representing all aspects, delivery modes and opportunities in the California 4-H YDP
* Showing geographic distribution across the state in rural and urban settings

Term: 12 months starting July 1(renewable for 12 additional months)**4-H Adult Volunteers and Program Partners*** Current 4-H Adult Volunteers
* 18 years of age and older
* 4-H Unit and Project Leaders
* 4-H Council officers and members
* Educators, funders and other program partners and collaborators

Term: 24 months starting July 1 | **County 4-H YDP Staff*** Employees of the University of California, Division of Agriculture and Natural Resources
* 4-H Program Representatives
* 4-H Youth Development Advisors
* County Directors

Term: 24 months starting July 1**State 4-H YDP Staff and UC Administration*** State 4-H YDP Office Staff
* Staff from the Office of the Controller and Business Services
* California 4-H Foundation Staff

Term: Indefinite, based on position**Ex-Officio*** Experts with specialized knowledge

Term: Indefinite, based on position |

**Application and Appointment Process**

* **Open Recruitment**: Candidates must submit applications [online](http://ucanr.edu/survey/survey.cfm?surveynumber=12323) by **11:59pm**, **May 31**, **2015** or mail applications to the state 4-H office, postmarked by **May 31, 2015**:

 By mail: ATTN: 4-H Advisory Committees

 California State 4-H Office
 University of California, Agriculture & Natural Resources
 2801 Second Street
 Davis, CA 95618-7774

 By email: ca4h@ucanr.edu

 By fax: 530-756-1148 (Please include cover sheet)

**Apply Online:**

If applying by fax or email, please call the state office to confirm delivery receipt: 530-750-1334

Selection is based on ensuring a diverse representation of 4-H YDP delivery modes, geographic locations, program experience and stakeholder representation. The State 4-H YDP Office will contact county 4-H YDP Staff before appointment of candidates. All candidates will be notified by **July 1, 2015** by letter.

* **Appointment**: Shannon Horrillo, Associate Director of 4-H Program & Policy, sjhorrillo@ucanr.edu approves appointments to each committee. In the cases of vacancies and to ensure diverse representation, the Associate Director of 4-H Program & Policy may recruit and appoint members outside the open recruitment pool of candidates.

**Policy Advisory Committee**

<http://4h.ucanr.edu/Get_Involved/Advisory_Committees/Policy/>

The Policy Advisory Committee is comprised of a representative and diverse group of youth, volunteers and staff to discuss policy issues related to the California 4-H YDP. The committee examines:

* Policy issues to determine if new or revised policies are needed
* Drafts new policies/recommendations for policies
* Identifies appropriate review for policy changes

The committee makes recommendations to the Associate Director of 4-H Program & Policy, who with the Director of Administrative Policies and Business Contracts will take the recommendations to the appropriate decision-making body (Vice President, Controller, etc.).

The committee also provides leadership and guidance regarding implementation of new or revised policies. This includes:

* Developing a plan and timeline for implementation and follow-up
* Developing FAQ sheets and other supporting documents
* Providing training on policy and processes

**Responsible to:** Shannon Horrillo, Associate Director of 4-H Program & Policy, sjhorrillo@ucanr.edu, and Whitney Bell, State 4-H Program/Policy Analyst, webell@ucanr.edu.

**Committee Member Responsibilities:**

* Gather input on agenda items before meetings
* Attend all scheduled Policy Advisory Committee meetings
* Provide input on various policy or procedure issues facing the California 4-H YDP
* Express ideas and input of constituents and stakeholders
* Complete action items assigned at meetings
* Hold discussions confidential, so that decisions can be disseminated using appropriate protocol

**Committee Membership:**

The Policy Advisory Committee is comprised of 17 members, including:

* 2 *–* Youth
* 3 *–* 4-H Adult Volunteers and Program Partners
* 6 *–* County 4-H YDP Staff
* 3 – State 4-H YDP Staff
	+ Associate Director of 4-H Program & Policy
	+ 4-H Analyst
	+ Director of Administrative Policies and Business Contracts

**Meetings:**

Must be able to travel to attend four face-to-face meetings per year and participate in conference calls as needed. Meetings are usually held during the weekday. Meetings are held at the State 4-H Office in Davis, CA.

\*Additional conference calls may be scheduled, when issues arise that cannot wait until the next scheduled meeting.

**Incentives and Recognition Advisory Committee**

<http://4h.ucanr.edu/Get_Involved/Advisory_Committees/IR/>

The Incentives and Recognition Advisory Committee reviews, formulates and evaluates the California YDP Incentives and Recognition, including:

* Youth, volunteer and staff statewide recognition
* Higher education scholarships
* 4-H Golden Clover Awards
* 4-H Diamond Clover Award
* 4-H Record Book and Record Book Competition
* Dean Memorial 4-H Legacy Fund
* Pins, medals and certificates

The committee also takes into account the following priorities:

* Identify and formulate non-competitive recognition
* Create and coordinate new opportunities for members, staff and volunteers
* Educate and promote incentives and recognition statewide
* Utilize research on youth development regarding competition
* Provide information to The California 4-H Foundation for fundraising efforts
* Create an open process - receive input from county staff, volunteers and youth on proposed changes

**Responsible to:** Gemma Miner, Academic Coordinator, gmminer@ucanr.edu or 530-750-1338 and Shannon Horrillo, Associate Director of 4-H Program & Policy, sjhorrillo@ucanr.edu.

**Committee Member Responsibilities:**

* Gather input on agenda items before meetings
* Attend all scheduled I&R Advisory Committee meetings
* Provide input on various incentives and recognition issues facing the California 4-H YDP
* Express ideas and input of constituents and stakeholders
* Complete action items assigned at meetings
* Hold discussions confidential, so that decisions can be disseminated using appropriate protocol

**Committee Membership:**

The Incentives & Recognition Advisory Committee is comprised of 11-15 members, including:

* 6-7 *–* Youth
* 3-4 *–* 4-H Adult Volunteers and Program Partners
* 1-3 *–* County 4-H YDP Staff
* 1-2 – State 4-H YDP Staff

This committee strives to select an equal or greater number of youth members to adults.

**Meetings:**

Four regular meetings per year scheduled by the committee based on member availability. One additional meeting to hold 4-H State Record Book Competition—usually in early December of each year. Meetings held at the State 4-H Office in Davis, CA. Additional conference calls may be scheduled, when issues arise that cannot wait until the next scheduled meeting.

**Citizenship/Service Learning Advisory Committee**

<http://4h.ucanr.edu/Get_Involved/Advisory_Committees/Citizenship/>

The Citizenship/Service Learning Advisory Committee is comprised of a representative and diverse group of youth, volunteers, and staff with an interest in citizenship education. The purpose of the Committee includes the following:

* To increase general citizenship awareness
* To expand the citizenship program, both in content and participation
* To assist county citizenship programs with recommended topics
* To make recommendations to the Associate Director of 4-H Program & Policy regarding citizenship programs and policies and to communicate statewide policies to individual counties
* To locate, review and develop citizenship project educational materials
* To make recommendations toward attaining a more diverse audience within the study/travel and overall citizenship program
* To provide support for the study travel program

**Responsible to:** Jenna Colburn, Program Representative, jcolburn@ucanr.edu or 530-750-1336 and Shannon Horrillo, Associate Director of 4-H Program & Policy, sjhorrillo@ucanr.edu.

**Committee Member Responsibilities:**

* Attend all scheduled Citizenship/Service Learning Advisory Committee meetings
* Gather agenda items before meetings
* Provide input on various citizenship issues facing the California 4-H YDP
* Express ideas and input of constituents and stakeholders
* Complete action items assigned at meetings
* Hold discussions confidential, so that decisions can be disseminated using appropriate protocol

**Committee Membership:**

The Citizenship/Service Learning Advisory Committee is composed of:

* Youth
* 4-H Adult Volunteers and Program Partners
* County 4-H YDP Staff
* State 4-H YDP Staff
	+ State 4-H Program Representative

**Application:**

In addition to the information required on the application, please include responses to the following questions:

* What is your experience with citizenship and service-learning?
* Tell about your most significant leadership experiences?
* Please include your interest in one or more of the following: Curriculum; Study/Travel; Marketing/Visibility; Outreach; Training and Presentation

**Meetings:**

Must be able to travel to attend two face-to-face meetings per year and participate in conference calls as needed.

\*Additional conference calls may be scheduled, when issues arise that cannot wait until the next scheduled meeting.

**Camping Advisory Committee**

<http://4h.ucanr.edu/Get_Involved/Advisory_Committees/Camping/>

The overall goal of the California 4-H YDP Camping Advisory Committee is to help assure healthy, safe, high quality, well-run, educational and fun camping program experiences for campers and staff through the California 4-H YDP.

**Committee Member Responsibilities:**

* Develop and support implementation of statewide standards for California 4-H YDP Camp programs, policies and practices
* Develop materials and resources to assist with planning, operating and evaluating 4-H Camp programs statewide
* Develop ways to disseminate information regarding the California Statewide 4-H Camping Program
* Develop and promote opportunities for staff, volunteer and member training related to the 4-H Camping Program
* Conduct research and evaluation related to camp programming

**Responsible to:** Marianne Bird, 4-H YDP Advisor Sacramento County, mbird@ucanr.edu or 916-875-6811, John Borba,
4-H YDP Advisor Kern County, jaborba@ucanr.edu or 661-868-6216, and Shannon Horrillo, Associate Director of 4-H Program & Policy, sjhorrillo@ucanr.edu.

**Committee Membership:**

The Camping Committee is composed of 19-20 members, including:

* 6 *–* Youth
* 6 *–* 4-H Adult Volunteers and Program Partners
* 4 *–* County YDP Staff
* 2 – State 4-H YDP Staff

**Meetings:**

Must be able to travel to attend four face-to-face meetings per year and participate in conference calls as needed.

**Animal Science Education Advisory Committee**

<http://4h.ucanr.edu/Get_Involved/Advisory_Committees/AnimalScience/>

The 4-H Animal Science Education Advisory Committee is comprised of a diverse and representative group of 4-H YDP youth, volunteers and staff with an interest and expertise in animal science education. The purpose of the committee includes the following:

* Represent the interests of animal activities and programs throughout the state
* Enhance the effectiveness of the educational deliveries and opportunities for the animal science education program
* Establish direction for statewide animal science programs and identify opportunities for youth interested in the program
* Determine the animal science training and development needs of volunteers and youth and assist in delivering appropriate training opportunities
* Gather input on program direction, events, educational opportunities and other matters pertaining to the animal science program
* Develop and maintain project competencies and proficiencies for animal science projects
* Locate, review, and make recommendations on animal science educational materials
* Seek collaborative opportunities with other groups or organizations as appropriate
* Assist in the development and management of a process for 4-H animal science involvement and participation at the State Fair
* Assist in the development of a handbook outlining policies, procedures and best practices for 4-H involvement in fairs and expositions

**Responsible to:** Sarah Watkins, 4-H Animal Science Education Program Representative, spwatkins@ucanr.edu, 530-750-1340, and Shannon Horrillo, Associate Director of 4-H Program & Policy, sjhorrillo@ucanr.edu.

**Committee Member Responsibilities:**

* Gather input on agenda items before meetings
* Attend all scheduled 4-H Animal Science Education Advisory Committee meetings
* Provide input on various animal science issues facing the California 4-H YDP
* Express ideas and input from constituents and stakeholders of the animal science education program
* Complete action items assigned at meetings and participate in subcommittee work
* Support educational opportunities for youth
* Assist in the development and delivery of an annual plan of work

**Committee Membership:**

The 4-H Animal Science Education Advisory Committee is comprised of up to 12-16 individuals:

* 6 – Youth (2/region)
* 6 – 4-H Adult Volunteers and Program Partners (2/region)
* 2 – County 4-H YDP Staff (1/region)
* 2 – State 4-H YDP Staff
	+ Animal Science Specialist
	+ Statewide Animal Science Education Advisors
	+ State 4-H YDP Staff

**Meetings:**

Must be able to travel to attend three face-to-face meetings per year and participate in conference calls needed to address issues and conduct subcommittee work and attend trainings and events as needed.

**California 4-H Technology Leadership Team**

<http://4h.ucanr.edu/Programs/Projects/SET/CTLT/>

*The California 4-H Technology Leadership Team increases the use and awareness of technology in the University of California 4-H Youth Development Program.*

The California 4-H Technology Leadership Team:

* Act as an advisory body to the State 4-H Office recommending technology use in the 4-H Youth Development Program
* Supports the California State 4-H Science, Engineering and Technology initiative
* Conducts workshop in technology for 4-H members and volunteers
* Provides information technology (IT) support and enhances technology usage for statewide 4-H events by invitation of the respective planning committee
* Provides resources to 4-H Clubs/Units in using technology to increase and enhance communication
* Provides resources regarding information technology to 4-H members and volunteers

**Responsible to:** Steven Worker, 4-H Science, Engineering and Technology Coordinator at smworker@ucanr.edu or 530-750-1341 and Shannon Horrillo, Associate Director of 4-H Program & Policy, sjhorrillo@ucanr.edu.

**Committee Member Responsibilities:**

* Role-model positive conflict resolution techniques and teamwork skills
* Complete assignments by the assigned deadline
* Check and respond to email on a regular basis
* Have daily access to a computer with internet and email
* Participate in team meetings, face-to-face on the weekends and online meetings on weeknights. Members must be present for 80% of meetings (typically in-person meetings in Jan, Mar, July and Oct with online meetings in-between)
* Help provide trainings throughout the year
* Present a technology workshop to the group during one of the in-person meetings

**Committee Membership:**

The California 4-H Technology Leadership Team is composed of:

* Youth (15 years of age and older)
* 4-H Adult Volunteers and Program Partners
* County 4-H YDP Staff
* State 4-H YDP Staff

Candidates must have some type of technology experience which could include: photography, video production, website design, social media, hardware, live video streaming, SMS and QR communication, GPS/GIS, computer hardware support, graphic design, 3D imaging, smartphone applications, programming, biotech, engineering, technology & society.

**Meetings:**

The first orientation meeting will take place on Saturday, August 22, 2015 at the State 4-H Office in Davis, CA. Additional meetings take place in January, March and June (dates TBA). Online evening meetings take place once a month. Team members are expected to attend the State 4-H Field Day (May 2016) and the 4-H State Leadership Conference (July 2016) (expenses covered).

**Additional Application Materials Required:**

Please include a portfolio that highlights areas in which you have technology experience. Please include a short description of each example that you include. Ideas of items to include: web design, computer communication, curriculum and training, or presentations. Feel free to be creative! Include samples of work in separate files or links to webpages.

**Healthy Living Leadership Team**

<http://4h.ucanr.edu/Get_Involved/Advisory_Committees/Healthy_Living/>

The 4-H Healthy Living Leadership Team is comprised of a diverse and representative group of 4-H YDP youth, volunteers and staff with an interest and expertise in physical, social and emotional health. The purpose of the team includes the following:

* Provide vision and establish direction for healthy living programming across the state.
* Determine the healthy living training and development needs of 4-H staff, volunteers and members and assist in planning and facilitating appropriate training opportunities.
* Identify ways to integrate healthy living programming within existing 4-H events, afterschool programs, community club programs and other educational opportunities.
* Locate, review and make recommendations for healthy living curriculum and educational materials.
* Seek collaborative opportunities with other groups and organizations as appropriate.
* Develop educational resources related to physical, emotional and social health and create a strategy for dissemination.
* Enhance the effectiveness of the educational deliveries and opportunities for healthy living educational programming.
* Identify best practices and policies for integration into the existing 4-H YDP at the county and state levels.

**Responsible to:** Marcel Horowitz, Youth Development & Nutrition Advisor for Yolo County, mhorowitz@ucanr.edu or 530-752-1092, Anne Iaccopucci, Healthy Living Academic Coordinator, amiaccopucci@ucanr.edu or 530-750-1339, and Shannon Horrillo, Associate Director of 4-H Program & Policy, sjhorrillo@ucanr.edu.

**Committee Member Responsibilities:**

* Gather input on agenda items before meetings.
* Attend all scheduled 4-H Healthy Living Leadership Team meetings (in-person and virtual).
* Provide input on various healthy living issues and opportunities for the California 4-H YDP.
* Express ideas and input from constituents and stakeholders of the healthy living programming.
* Complete action items assigned at meetings and participate in subcommittee work.
* Support educational and leadership opportunities for youth.
* Assist in the development and delivery of an annual plan of work.

**Committee Membership:**

The 4-H Healthy Living Leadership Team is comprised of up to 10 individuals:

* 2 – Youth
* 2 – 4-H Adult Volunteers and Program Partners
* 3 – County 4-H YDP Staff
* 2 or 3 – State 4-H YDP Staff
	+ Nutrition or Youth Development Specialist
	+ Healthy Living Academic Coordinator

**Meetings:**

Must be able to travel to attend four face-to-face meetings per year and participate in conference/video calls needed to address issues and conduct subcommittee work and attend trainings and events as needed.

**Shooting Sports Advisory Committee**

<http://4h.ucanr.edu/Get_Involved/Advisory_Committees/Shooting_Sports/>

The 4-H YDP Shooting Sports Advisory Committee is comprised of a representative group of 4-H members, adult volunteers and 4-H YDP staff. The committee identifies, discusses and agrees on recommendations regarding their designated area of focus. Rotating terms of appointments are established by the committee. Membership recruitment is conducted annually as part of the Statewide 4-H YDP advisory committee process. All Shooting Sports Advisory Committee members are appointed by the Associate Director of 4-H Program & Policy.

**Responsible to:** John Borba, 4-H YDP Advisor Kern County, jaborba@ucanr.edu or 661-868-6216, and Shannon Horrillo, Associate Director of 4-H Program & Policy, sjhorrillo@ucanr.edu.

**Committee Member Responsibilities:**

The following focus areas shall be administered by the California 4-H YDP Shooting Sports Advisory committee:

* Policy review and program administration.
* Activities.
* Instructor certification standards.
* Resource development.

**Committee Membership:**

The Shooting Sports Advisory Committee is comprised of members, including:

* 2 *–* Youth
* 1 *–* 4-H Adult Volunteer and Program Partner
* Other Adult Volunteers as designated by the state coordinator and approved by the Associate Director of

4-H Program & Policy.

* 1 – Assistant CA 4-H YDP Shooting Sports Coordinator
* 1 – Secretary
* 1 – 4-H YDP Staff
	+ State 4-H YDP Shooting Sports Program Coordinator

**Meetings:**

The California 4-H YDP Shooting Sports Committee will meet at least once each year.

\*Additional conference calls may be scheduled, when issues arise that cannot wait until the next scheduled meeting.

**UC ANR 4-H Youth Development Program
Statewide Advisory Committee Application**

**Due Postmarked by May 31, 2015 or** [**Apply Online**](http://ucanr.edu/survey/survey.cfm?surveynumber=12323)

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| --- |
| **Name**  **County** **Address** **City/State/Zip** **Phone**  **E-mail** **Gender**:  Male  Female **Years involved with 4-H** **Ethnicity** (check all that apply): Asian/Pacific Islander  Black/African American  Hispanic/Latino American Indian/Alaskan Native  White  Other**4-H Enrollment Status** (check all that apply):  Club  Special Interest/Short-Term  Overnight Camping  School Enrichment  Individual Study  School-aged Child Care Other:  **Place of Residence** (check one that applies best):  Farm  Rural-Non Farm (under 10,000)  Town (10,000-50,000)  Suburb of City (over 50,000)  City (over 50,000) **Which group do you represent?** (check one that applies best)  Youth (Birthdate: )  4-H Adult Volunteer  County 4-H YDP Staff  State 4-H YDP Staff   UC Administration Program Partner:  Ex-Officio |
| **Statewide Advisory Committee:** Please check the committee(s) you are applying for: Policy Advisory Committee Incentives and Recognition Advisory Committee  Camping Advisory Committee CA 4-H Technology Leadership Team Citizenship/Service Learning Advisory Committee  Healthy Living Leadership Team  Animal Science Education Advisory Committee  Shooting Sports Advisory Committee  |
| **Additional Application Materials**For all committees, please attach a summary describing:1. Why you want to serve on that particular committee.
2. What strengths and experience you will bring to the committee.
3. What experiences do you have that are related to the Advisory Committee’s subject area that you are applying for?
4. If you are not enrolled in 4-H as a member, adult volunteer or a UC/4-H YDP staff, please include at least one reference.

\*\*\* Please review the committee description for additional items that may be requested for the application.  |
| **Application Review and Appointment Process**The CA State 4-H Office will verify 4-H YDP enrollment status (if applicable) of each individual. The County Cooperative Extension Staff will be notified by the state of applicants seeking advisory committee membership. The Associate Director of 4-H Program & Policy approves appointments to each committee.All candidates will be notified **July 1, 2015** by letter.  |
| **Signature**By signing below, I verify that the information presented in the application is correct. I have read and understand the member responsibilities for the committee I am applying to. Applicant Date Parent or Guardian (youth only) Date  |